



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Armed Forces Community Covenant Signatories Panel

At: Remotely via Microsoft Teams

On: Monday, 8 November 2021

Time: 2.00 pm

Chair: Councillor Wendy Lewis

Watch Online: <https://bit.ly/3nt0DTu>

Agenda

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- 1 Apologies for Absence.
- 2 Disclosures of Personal & Prejudicial Interests from Members.
www.swansea.gov.uk/DisclosuresofInterests
- 3 **Minutes.** 1 - 4
To approve & sign the Minutes of the previous meeting(s) as a correct record.
- 4 Boots on the Ground Project. (Melvin Watts)
- 5 Armed Forces Covenant Regional Project.
- 6 Update from MOD.
- 7 Swansea Bay University Health Board, Armed Forces Forum.
- 8 Supporting Pupils from Service Families.
- 9 Update from Panel Members.

Next Meeting: Monday, 17 January 2022 at 2.00 pm

A handwritten signature in black ink that reads 'Huw Evans'.

Huw Evans
Head of Democratic Services
Monday, 1 November 2021

Contact: Gareth Borsden - 01792 636824

Armed Forces Community Covenant Signatories Panel

Signatory	Contact	Telephone	Email/ Address
Swansea Council	Councillor Wendy Lewis, AFCC Champion	07866271605	Cllr.Wendy.Lewis@swansea.gov.uk
HM Lord Lieutenant of West Glamorgan	Louise Fleet Steve Fry (DL) RD VR DL Wg Cdr		stevefryrnr@gmail.com / Stephen.Fry92@mod.gov.uk
Army	Captain Huw Williams		157 (Welsh) Regt RLC,233 (West Glamorgan) Transport Squadron The Royal Logistic Corps (Volunteers) Army Reserve Centre, The Grange Swansea SA3 5AD Huw.Williams830@mod.gov.uk
RAF	Air Commodore Adrian Williams OBE ADC MA BA FCILT RAF Sqn Ldr S L Cairns MA RAFR		c/o 614 Sqn, Ty Llewellyn, Morgan Street Cardiff, CF10 4FG
Navy	CPO Rob Evans Lt Cdr Tim Williams		Rob.Evans838@mod.gov.uk Timothy.Williams728@mod.gov.uk
SSAFA	David Griggs Stephen Boswell	01792 653432 07940 576977	SSAFA Office, Alamein Road, Landore,SA1 2HP David.Griggs@Swales.ssafo.org.uk swales.branch@ssafo.org.uk Stephen.boswell@ssafo.org.uk
Probation, Wales CRC (Community Rehabilitation Company).	Rachel Edwards	07896 259795 / 01792 645505 / 479390	Wales Probation Trust West Glamorgan House 12 Orchard Street Swansea SA1 5AD Rachel.edwards@workinglinkssecure.co.uk www.workinglinks.co.uk
Prison Service	Rob Denman John Tossell		HMP Swansea, 200 Oystermouth Road, Swansea,SA1 3SR
South Wales Police	Tony McAlinden Alison Fischer	07790944116	Chief Inspector Operations & Policy Manager Offender Management & Substance Misuse
Swansea Bay Regional Equality Council (SBREC)	Taha Idris Chief Executive		Swansea Bay Regional Equality Council Mansel House, 101 Mansel Street Swansea, SA1 5UE
Welsh Air Ambulance	Mark Stevens Fundraising Manager		Wales Air Ambulance, Ty Elusen,Bay Studios Business Park,Fabian Way,Swansea SA1 8QJ
Ospreys Rugby	Paul Whapham Tom Sloan	01792 616503	Liberty Stadium, Landore, Swansea SA1 2FA paul.whapham@ospreysrugby.com tom.sloane@ospreysrugby.com
Change Step	Kev Bogdan	0728 3414 725	46 Talbot Rd, Port Talbot, SA13 1HU. kevinbogdan@wcada.org
Job Centre Plus			
Hafal	Finola Pickwell Stephen Sullivan		finola.pickwell@hafal.org
Mid and West Wales Fire and Rescue Service	Steve Davies Andy Mills		sp.davies@mawwfire.gov.uk a.mills@mawwfire.gov.uk
Swansea Council for Voluntary Service (SCVS)	Alyx Baharie Lauren Howlett	01792 544005	Voluntary Action Centre,7 Walter Road, Swansea SA1 5NF alyx_baharie@scvs.org.uk Lauren_Howlett@scvs.org.uk
Royal British Legion – Swansea Branch	Sqd Ldr Phil. C. Flower MBE DL RAFVR(T) Anna Looker John Williams Seamus Brennan	07814177193	City of Swansea Branch Royal British Legion pflower@britishlegion.org.uk oc.no3welsh@rafac.mod.gov.uk jwilliams1@britishlegion.org.uk alooker@britishlegion.org.uk SBrennan@britishlegion.org.uk
University of Wales Trinity St David	Medwin Hughes Tania Davies	01792 481216	medwin.hughes@sm.uwtsd.ac.uk tania.davies@uwtsd.ac.uk
Gower College Swansea	Mark Jones Principal		Gower College Swansea, Tycoch Road, Swansea SA2 9EB
Swansea University	Peter Neville	01792 295391	English Language Training Services, Margam Building, Swansea University, Swansea SA2 8PP p.l.neville@swansea.ac.uk
Remploy Swansea	Eleonora Evans Stephanie Pass		Remploy Employment Services, Alexandra House,1 Alexandra Road, Swansea, SA1 5ED.

Citizens Advice Swansea Neath Port Talbot	Pat Dunmore	01792 739914	City Gates, Wind Street, Swansea SA1 1EE pat.dunmore@citizensadvisesnpt.org.uk
Age Cymru West Glamorgan	Chief Executive Officer	01792 648866	Unit 10 Cwmdy Industrial Estate Carmarthen Road, Swansea SA5 8JF enquiries@agecymruwestglamorgan.org.uk
Veterans NHS Wales	Victoria Williams		Victoria.Williams4@wales.nhs.uk
Veterans Club	Sandy Shaw Kathryn Morgans	07581 293292	sandy@veterans-club.co.uk secretary@veterans-club.co.uk
Armed Forces Bikers	Tony Hayward		ma.hayward2@btopenworld.com
British Training Board	Adrian Rabey		Adrian@britishtrainingboard.org.uk
Arctic Training	Antony Rabey		Antony@aarticts.co.uk
Merchant Navy Association	Louise Snelgrove Capt Roy Griffiths		
Royal British Legion	Peter Evans		PEvans@britishlegion.org.uk
Cruse	Sue Richards-Hoskin		morgannwg@cruse.org.uk
Help for Heroes	Julian North		julian.north@helpforheroes.org.uk
Blesma	Thomas Hall Jason Suller	07780 165085	bsowest@blesma.org
EFT Consult	Adrian Matthews		adrianmatthews@eftconsult.co.uk
The Poppy Factory	Kirsty Gronow	020 8939 1837	KirstyG@poppyfactory.org
SToMP (Supporting the Transition of Military Personnel)	Andy Jones Paul Jones	07817 941612	andy.jones1@justice.gov.uk wales.stomp@justice.gov.uk Paul.Jones7@justice.gov.uk
Age Cymru	Heather Ferguson Danielle Welsh		heather.ferguson@agecymru.org.uk Danielle.Welsh@agecymru.org.uk
Action on Hearing Loss	Charis Moon		Charis.moon@hearingloss.org.uk
Woody's Lodge			David@woodyslodge.org , steve@woodyslodge.org sian@woodyslodge.org
Swansea Armed Forces Breakfast Club	Bernice Morgan		rt.bk.morgan@ntlworld.com
Natural Resources Wales	Debbie Hamer		Debbie.Hamer@cyfoethnaturiolcymru.gov.uk
Swansea Bay University Health Board	Chris Morrell Steve Spill Fiona Smith		christine.morrell@wales.nhs.uk stephen.spill@wales.nhs.uk Fiona.smith6@wales.nhs.uk
Third Sector & Trust Fund Commissioning Co-ordinator	Spencer Martin	01792 636734	Spencer.martin@swansea.gov.uk
Regional Armed Forces Covenant Liaison Officer	Bethan Denny		b.denny@npt.gov.uk
Special Events	David Price Deer/Emma Thomas	01792 635455	David.PriceDeer@swansea.gov.uk Emma.Thomas2@swansea.gov.uk
Swansea Council	Cllr Alyson Pugh		Cllr.Alyson.Pugh@swansea.gov.uk
Neil Tomlin	Royal Air Force Benevolent Fund		neil.tomlin@rafbf.org.uk
Ageing Well Participation Officer	Dominic Nutt	01792 522946	Dominic.nutt@swansea.gov.uk
Common Access Point for Adults - Social Care	Rachel Davies	01792 636617	rachel.davies4@swansea.gov.uk
Education Dept	Rhodri Jones		rhodri.Jones@swansea.gov.uk
Regional School Liaison Officer – Service Children (West Wales)	Yasmin Todd		yasmin.todd@pembrokeshire.gov.uk

Agenda Item 3



City and County of Swansea

Minutes of the **Armed Forces Community Covenant Signatories Panel**

Remotely via Microsoft Teams

Monday, 12 July 2021 at 2.00 pm

Present: Councillor W G Lewis (Chair) Presided

Representing Organisations

Bethan Dennedy	Regional Armed Forces Covenant Liaison Officer
CPO Rob Evans	HMS Cambria
Squadron Leader Phil. C. Flower	Royal British Legion Swansea Branch
Steve Fry	Deputy Lieutenant
David Griggs	SSAFA
Sarah Mallaghan	DWP
Julian North	Help for Heroes
Steve Spill	Swansea Bay University Health Board
Stephen Sullivan	Hafal
Yasmin Todd	Regional School Liaison Officer – Service Children (West Wales)
Neil Tomlin	Royal Air Force Benevolent Fund
Capt Huw Williams	157 Squadron
John Williams	Royal British Legion
Victoria Williams	Veterans NHS Wales

Officer(s)

Gareth Borsden	Democratic Services Officer
Dan Garnell	Local Area Coordinator for Swansea Marina, Brunswick and Sandfields
Spencer Martin	Third Sector & Trust Fund Commissioning Co-ordinator
Emma Thomas	Special Events

Apologies for Absence

Alyx Baharie, Rob Denman, Caryn Furlow, Louise Fleet, Thomas Hall, Debbie Hamer, Rhodri Jones, Christine Morrell, Councillor Alyson Pugh, Nick Vanderpump and Melvin Watts

106 Disclosures of Personal & Prejudicial Interests from Members.

None.

107 Minutes.

Resolved that the Minutes of the Panel held on 15 March 2021 be approved as a correct record

108 Boots on the Ground Project.

The Chair indicated that Melvin Watts had sent his apologies to the meeting, following a recent family bereavement.

The item would be deferred to the November meeting.

109 Armed Forces Covenant Regional Project.

Bethan Dennedy indicated that she would formally take up her new position of the regional armed forces liaison officer next week.

She looked forward to working with members of the panel.

110 Update from MOD.

Capt Huw Williams reported that the reserves had recently returned to face to face training which was fully Covid compliant.

He referred to the “crossing borders” group that is meeting on Friday, with a view to starting an initiative over the summer months to link up with local community groups. He indicated he would be happy to assist any panel members and groups to become involved.

111 Swansea Bay University Health Board, Armed Forces Forum.

Steve Spill reported that the health board had held its meeting in May, which had been well attended.

He outlined that the authority is currently undertaken a staff survey of its 12500 staff, part of which is to establish how many staff have any military links and background.

He detailed that the prosthetic team have recently taking on several additional staff, which has increased their capacity to assist with both veterans and the public.

He outlined he had attended the flag raising ceremony in Neath on Armed Forces Day.

Victoria Williams outlined she had received 34 referrals to their service, 27 of which had opted in via the new online service and remain in touch with her team.

She outlined that the new digital provision is working well.

She outlined she had done radio interviews with the Wave around Armed Forces Day, and referred to an allotment project in Baglan which has been established with help from the bulldogs club.

112 Supporting Pupils from Service Families

Yasmin Todd reported that the number of service children identified in Swansea schools has risen to 114 in 34 schools, this is a welcome increase from the 92 at the time of the last meeting and she outlined she had visited 20% of the schools in Swansea to date, as well as schools in other areas.

She indicated that there are currently 6 Swansea schools involved in CPD sessions. These sessions were launched in April which was the month of the military child.

She indicated the aim and ambition to create a service network between schools in the new school year.

She outlined that she was awaiting confirmation of additional funding from Welsh Government for extra work and liaison between schools.

113 Update from Panel Members.

Royal British Legion

Sqd Ldr Phil Flower outlined that Swansea Council had recently approved the Lord Mayors Cadets revised scheme, which will see 1 cadet from each of the forces appointed.

He outlined he was anticipating announcement and proposals for Remembrance Week to come forward shortly. A lot will depend on any restrictions at the time.

He outlined that discussions continue with Swansea Council on 2022 Armed Forces Day and the Air Show. Further discussions with the various reservists groups around the proposals for next year will be needed.

He outlined the potential for expanding the Armed Forces Day event.

Swansea Council

Emma Thomas indicated that the Air Show/Armed Forces Day would need to remain on the same weekend for logistical reasons.

She and the Chair indicated that the flag raising ceremony on Armed Forces day this year had worked very well, and could potentially be repeated going forward.

The Chair in response to queries referred and outlined the various events that had been held over armed forces week, most of which were online due to the restrictions.

The Chair also outlined that the authority had agreed to take on the future maintenance and upkeep of all the memorials in its area. This should greatly assist the various veterans groups going forward.

DWP

Sarah Mallaghan outlined that her organisation has established 11 armed forces leads across the UK, with 3 in Wales. She is the veterans champion for this area.

SSAFA

David Griggs indicated that the Carmarthen and West Glam branches had now merged, and were being run from the premises in Alamein Road in Swansea.

He indicated he was attaining his first meeting of this group and looked forward to working with panel members.

RAF Benevolent Fund

Neil Tomlin outlined that a revised and updated guide to their services had recently been produced and was happy to share it with panel members that needed it.

He outlined that the link established with the prison service after the previous meeting has been working very well.

The group's links with the NHS continue to also expand.

The meeting ended at 2.38 pm

Chair